Financial Statements of

OAK PARK NEIGHBOURHOOD CENTRE

Year ended August 31, 2021

Financial statement - Table of Contents

Year ending August 31, 2021

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Douglas Spence & Associates

Chartered Professional Accountants

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Oak Park Neighbourhood Centre:

Qualified Opinion

We have audited the financial statements of Oak Park Neighbourhood Centre (the Organization), which comprise the statement of financial position as at August 31, 2021, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at August 31, 2021, and its results of operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-profit Organizations (ASNPO).

Basis for Qualified Opinion

In common with many not-for-profit organizations, the Organization derives revenue from fundraising activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were unable to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations, current assets and net assets as at August 31, 2021 and August 31, 2020. Our audit opinion on the financial statements for the year ended August 31, 2021 and August 31, 2020 were modified accordingly because of the possible effects of this limitation in scope.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with ASNPO, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

When individuals responsible for the oversight of the financial reporting process are the same as those responsible for the preparation of the financial statements, no reference to oversight responsibilities is required.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to
 fraud or error, design and perform audit procedures responsive to those risks, and obtain audit
 evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting
 a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may
 involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal
 control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
 disclosures, and whether the financial statements represent the underlying transactions and events in
 a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

January 20, 2022 Oakville, Ontario Douglas Spence & Associates Professional Corp Licensed Public Accountant

Authorized to practice public accounting by Chartered Professional Accountants of Ontario

STATEMENT OF FINANCIAL POSITION

AS AT AUGUST 31, 2021

			2021		2020
	ASSETS				
CURRENT					
Cash and bank		\$	436,721	\$	268,831
Government grant receivable - note 4		*	20,968	•	12,686
Sales tax recoverable			5,266		9,581
		\$	462,955	\$	291,098
Capital assets - note 5			724,516		750,092
Total assets		\$	1,187,471	\$	1,041,190
	LIABILITIES	¥			
CURRENT					
Accounts payable and accrued liabilities		\$	12,139	\$	5,849
Source deductions payable			14,009		-
Deferred revenue - note 6			253,406		158,024
Current portion of mortgage payable			15,642		15,109
		\$	295,196	\$	178,982
Long-term loan - note 9			40,000		40,000
Mortgage payable - note 7			229,207		246,502
Deferred revenue - capital assets - note 13			297,903		320,353
Total liabilities			862,306		785,837
	NET ASSETS				
Restricted - note 10			50,000		50,000
Unrestricted			275,165		205,353
		\$	325,165	\$	255,353
Total liabilities and net assets		\$	1,187,471	\$	1,041,190

See - Notes to the Financial Statements

Approved on behalf of the board :

STATEMENT OF OPERATIONS AND NET ASSETS

FOR THE YEAR ENDED AUGUST 31, 2021

		2021	2020
DEVENUE	Dames of the last		
Grant funding - note 16 Other - CEWS and CERS - note 11 Program income - note 8 Fundraising income Charitable donations Amortization of deferred revenue - capital assets - note 13 Rental income Membership income	\$	366,176 129,456 110,458 57,662 29,455 22,450 13,878 1,309	\$ 260,093 69,492 81,834 75,519 52,215 22,450 38,931 4,124
Interest		994	 816
	\$	731,838	\$ 605,474
EVDENCE			
Salaries and wages Program resources and supplies Utility support program Amortization Financial literacy program Mortgage interest Property taxes Cleaning and property maintenance Evaluation Utilities Insurance Professional fees Office and administration Telephone Facility maintenance Training Advertising and promotion		447,288 95,940 36,000 25,576 9,140 7,238 6,635 6,300 5,832 5,301 4,354 4,111 2,989 2,723 2,380 132 87	260,971 53,547 37,071 25,576 56,612 7,729 7,309 8,104 - 5,584 3,962 4,274 2,743 1,905 15,355 1,814 11,655
Advertising and promotion	\$	662,026	\$ 504,211
Excess of revenues over expenditures	\$	69,812	\$ 101,263
Prior period adjustment - note 14		÷.	(342,803)
Net Assets - beginning of year		255,353	496,893
Net Assets - end of year	\$	325,165	\$ 255,353

See Notes to the Financial Statements

STATEMENT OF FUND BALANCE

FOR THE YEAR ENDED AUGUST 31, 2021

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				2021	
	Ui	nrestricted Fund	F	Restricted	Total
Balance - beginning of year	\$	205,353	\$	50,000	\$ 255,353
Excess of revenues over expenditures		69,812		-	69,812
Balance - end of year	\$	275,165	\$	50,000	\$ 325,165
				2020	
Balance - beginning of year	\$	496,893			\$ 496,893
Excess of revenues over expenditures		101,263			101,263
Prior period adjustment	\$	(342,803)			
Reserve allocation for the current period		(50,000)		50,000	 -
Balance - end of year	\$	205,353	\$	50,000	\$ 255,353

See - Notes to the Financial Statements

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED AUGUST 31, 2021

		2021		2020
Cash provided by (used in)				
Operating activities				
Excess of revenues over expenditures	\$	69,812	\$	101,263
Items not requiring a cash payment				
Amortization of capital assets		25,576		25,576
Amortization of deferred revenue - captial assets	\$	(22,450) 72,938	\$	(22,450) 104,389
	Φ	12,930	φ	104,309
Changes in non-cash working capital balances				
Increase in government grant receivable		(8,282)		(6,005)
Decrease (increase) in sales tax recoverable		4,315		(4,038)
Increase in accounts payable and accrued liabilities		6,290		977
Increase (decrease) in source deductions payable		14,009		(7,686)
Increase in deferred revenue		95,382		52,598
	\$	111,714	\$	35,846
Net cash provided by operating activities	\$	184,652	\$	140,235
Financing activities				
(Repayment of) proceeds from mortgage payable		(16,762)		23,730
Net cash (used in) provided by financing activities	\$	(16,762)	\$	23,730
Net increase in cash	\$	167,890	\$	163,965
Cash - beginning		268,831		104,866
Cash - ending	\$	436,721	\$	268,831

See - Notes to the Financial Statements

Notes to Financial Statements

Year ending August 31, 2021

1. Nature of organizational activities

Oak Park Neighbourhood Centre (the "Organization") is a charitable organization incorporated without share capital on August 23, 2002 and was granted charitable organization status on January 19, 2004. The Organization exists to provide support for the community of Oakville with a focus on North Oakville. Support is provided through diverse programs with the objective to relieve poverty, provide education, support, recreational and social opportunities. For Canadian income tax purpose the Organization is a non-profit organization which is exempt from income tax under the income tax act.

2. Basis of presentation

The financial statements have been prepared by management in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

3. Significant accounting policies:

Cash

Cash consists of balances in the bank.

Revenue recognition

Oak Park Neighbourhood Centre follows the deferral method of accounting for charitable donations and grant funding. Restricted donations and grants are recognized as revenue in the year in which the related expenses are incurred. Unrestricted donations and grants are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fundraising income is recognized as revenue when the event which gives rise to the revenue is held and the amounts are received. Program income is recognized as revenue when services are rendered and the amounts are received or receivable if the amount lo be received can be reasonable estimated and collection is reasonably assured.

Membership fees and rental income are recognized as revenue when received. Memberships received late in the fiscal year are deferred where membership benefits extend into the subsequent year.

Restricted contributions for the purchase of capital assets will be amortized into income on the same basis of the acquired capital asset.

(continues)

Notes to Financial Statements - cont'd

Year ending August 31, 2021

3. Significant accounting policies – cont'd:

Capital assets

Capital assets are stated at cost or deemed cost less accumulated amortization and are amortized over their estimated useful lives at the following methods:

Land	N/A non-depreciable
Land improvement	20 years straight line method
Building	20 years straight line method
Furniture and fixtures	5 years straight line method
Fencing	10 years straight line method

Capital assets under construction and capital assets acquired during the year but not placed into use are not amortized until they are placed into use. No amortization is charged in the year of disposal. The Organization regularly reviews its capital assets to eliminate obsolete items.

Impairment of long-lived assets

The Organization tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Donated goods

Donated goods are recorded at their fair market value at the time of the donation. During the year \$10,466 in goods were donated (2020 - \$5,222).

Net assets

- a) Net assets invested in capital assets represents the Organization's net investment in capital assets, which comprises the unamortized amount of capital assets with restricted funds.
- b) Internally restricted net assets are funds which have been designated for a specific purpose by the Organization's Board of Directors.
- c) Unrestricted net assets comprise the excess of revenue over expenses accumulated by the Organization each year, net of transfers, and are available for general purposes.

Notes to Financial Statements - cont'd

Year ending August 31, 2021

3. Significant accounting policies - cont'd:

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Significant estimates include useful lives of capital assets, calculation of accrued liabilities and deferred revenue.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are recorded at amortized cost.

Financial assets subsequently recorded at amortized cost include cash, accounts receivable and government grant receivable. There are no financial assets recorded at fair value.

Financial liabilities subsequently recorded at amortized cost include accounts payable and accrued liabilities, long term debt and mortgage payable. There are no financial liabilities recorded at fair value.

Transaction costs on the acquisition, sale or issue of financial instruments are expensed when incurred.

Financial instruments are tested for impairment at each reporting date and when an event occurs which may have caused impairment. When a test for impairment indicates the carrying value exceeds its fair value, an impairment loss is recognized to the extent the carrying value exceeds its fair value. When the test indicates that the fair value exceeds the carrying amount, a reversal of the impairment loss previously recorded is recognized to the extent of the original cost.

Government assistance

Government assistance relating to forgivable loans are accounted for based on how the proceeds are utilized. If used for current operations the amounts are recorded as income in the corresponding period. If used for operations in later periods the amount is deferred until those periods. The forgivable loan relating to the Canada Emergency Business Account ("CEBA") is recognized once the company determines the amount will be repaid by the due date and they are entitled to the forgivable portion.

Government assistance relating to the Canada Emergency Rent Subsidy and the Canada Emergency Wage Subsidy is accounted in the period the related wages and rents are incurred.

Notes to Financial Statements - cont'd

Year ending August 31, 2021

4. Accounts receivable and government grant receivable

	2021	2020
Government grant	\$6,558	\$ 1,500
CEWS	14,410	11,186
	\$20,968	\$ 12,686

5. Capital assets

	Cost	 cumulated mortization	2021 Net book value	2020 Net book value
Land Land improvements Buildings Furniture and fixtures Fences	\$ 363,597 13,825 495,885 4,624 7,821	\$ - 153,482 4,624 3,130	\$ 363,597 13,825 342,403 - 4,691	\$ 363,597 13,825 367,196 - 5,475
	\$ 885,752	\$ 161,236	\$ 724,516	\$ 750,092

6. Deferred revenue programs

The Organization defers revenue when externally restricted funds have been received, but the related expenses have not yet been incurred or program services have not yet been delivered during the year. The Organization deferred restricted grants, charitable donations, fundraising income and program income for planned program and administrative expenses as follows:

	2021	2020
Grants	\$ 161,680	\$ 95,221
Charitable Donations	11,337	2,000
Syrian Family income	19,867	19,867
Preschool income	9,666	2,780
Fundraising income	46,666	38,156
Afterschool	3,555	-
Membership income	638	-
	\$ 253,406	\$ 158,024

Notes to Financial Statements - cont'd

Year ending August 31, 2021

6. Deferred revenue programs - cont'd

Deferred revenue includes funds received from government agencies and donors, restricted for specific purposes or designated for expenses planned in the next fiscal year. The government funds could be repayable if not used for the purposes designated. An amount of \$19,867 has been deferred for a Syrian family which the Organization has been awaiting the family's arrival since 2016.

7. Mortgage payable

		0004	0000
		2021	2020
First Ontario Credit Union loan bearing per annum, repayable in monthly blende \$2,000. The loan is amortized over 17 y matures on August 31, 2022. The loan is collateral mortgage and general security the land and buildings disclosed in Note ranking general assignment of rents and property.	ed payments of vears and is secured by a y agreement on the 5, and a first	\$ 244,849	\$ 261,611
Amounts payable within one year		(15,642)	(15,109)
		\$ 229,207	\$ 246,502
Principal repayment terms are approxim	nately		
	2022	15,642	
	2023	16,192	
	2024	16,762	
	2025	17,352	
	Thereafter	178,901	
		\$ 244,849	-
			-

Notes to Financial Statements - cont'd

Year ending August 31, 2021

8. Program income

	2021	2020
Childcare program	\$ 99,532	\$ 71,342
Paid program	- nil -	188
After school program	8,171	8,056
Summer camp	2,755	2,248
	\$ 110,458	\$ 81,834

9. Long-term loan

The Canada Emergency Business Account (CEBA) was received as part of the Canada Revenue Agency relief measures during the prior fiscal year. The \$40,000 loan is non-interest bearing if \$30,000 is repaid by December 31, 2022, the remaining \$10,000 of the loan will be forgiven under the terms of these relief provisions.

10. Restricted net assets for operating reserve

The Board of Directors has adopted, in accordance with its responsibility for the long-term fiscal health of the Organization, an operating reserve fund to be used at its discretion for the purpose of settling extraordinary operational matters such as personnel settlements, legal fees, pay equity legislation, facility closure and other operational matters of significance. In accordance with this, the Board of Directors plans to designate for this reserve a minimum of 5 percent of operational costs incurred per year to the reserve to a maximum of 50% of average annual operational costs. The total of all reserve funds will not exceed the funds required to maintain the Organization for an operational period of 6 months. During the fiscal year \$nil (\$30,000 - 2020) was allocated to this operating reserve.

In fiscal 2021, \$20,000 was restricted for the microloan program. The donation was made from the Cockwell family. The fund balance has been reclassified and the total restricted fund at August 31, 2021 year end was \$50,000.

Notes to Financial Statements - cont'd

Year ending August 31, 2021

11. COVID-19 pandemic

The COVID 19 situation is constantly evolving and the measures put in place are having multiple impacts on local, provincial, national, and global economies. Management and the board of directors are closely monitoring the situation as it relates to the Organization and do not anticipate any losses on its assets. The Organization has continued to operate on a restricted basis during the pandemic by adhering to the Ontario and Federal COVID guideline measures imposed. The overall effect of any future impacts from COVID-19 on the Organization are too uncertain to be estimated at this time. Any future impacts will be accounted for when they are known and may be assessed.

The Organization received benefits from CEWS (Canadian Emergency Wage Subsidy program) and CERS (Canadian Emergency Rental Subsidy program) totaling \$129,456. These amounts have been reflected in the financial statements.

12. Financial instrument risk

The Organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Organization's risk exposure and concentration as of August 31, 2021. There have been no significant changes to the Organization's risk profile since August 31, 2020.

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, long-term loan and mortgage payable.

Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The Organization is mainly exposed to interest rate risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Organization manages exposure through its normal operating and financing activities. The Organization is exposed to interest rate risk primarily through its long-term debt facility.

Unless otherwise noted, it is management's opinion that the Organization is not exposed to significant currency rate risk or other price risks arising from these financial instruments.

Notes to Financial Statements - cont'd

Year ending August 31, 2021

13. Deferred revenue - capital assets

The Organization deferred grants, donations and fundraising funds restricted for capital assets, less the revenue recognized for capitalized costs incurred related to the renovation of the building, acquisition of land and purchase of furniture and fixtures. Original amounts were as follows: Phase One 2013 - \$169,012 (amortized over 20 years), Phase Two 2015 - \$105,583 (amortized over 20 years), Furniture and Fixtures 2015 - \$2,000 (amortized over 5 years), Phase Three 2016 - \$28,000 (amortized over 20 years) and Phase Four 2019 - \$135,000 (amortized over 20 years).

	beg	ance jinning of year	Cont	ributions	Revenue	lance d of the ar
Building - phase one Building - phase two Building - phase three Building - phase four Fences	\$	100,444 71,809 21,000 121,500 5,600	\$	- - - -	\$ 8,371 5,129 1,400 6,750 800	\$ 92,073 66,680 19,600 114,750 4,800
	\$	320,353	\$	-	\$ 22,450	\$ 297,903

14. Prior period adjustment

During the 2019 fiscal year, the Organization changed its accounting policy relating to grant revenue received for the purposes of acquiring capital assets. Grant revenue received in 2019 that was restricted for the purpose of acquiring capital assets was recorded as revenue when received which was not in accordance with accounting standards for not for profit organizations and, therefore, represents an accounting error. Retrospective application has been applied to fiscal 2020 and 2019. The impact of the 2019 adjustment has been reflected as an adjustment to opening net assets in 2020. Prior to 2019 it was the Organization's policy to amortize deferred revenue on the same basis of the acquired asset, therefore, no adjustment is required prior to fiscal 2019. The impact of the adjustments are as follows:

Notes to Financial Statements - cont'd

Year ending August 31, 2021

14. Prior period adjustment - cont'd

August 31, 2019

	As p	reviously reported	Adjustment	Restated amount
Balance sheet Deferred revenue – capital assets	\$	_	\$ 342,803	\$ 342,803
Net assets Income statement Amortization of deferred		496,893	(342,803)	154,090
revenue – capital assets	\$	-	\$ 22,850	\$ 22,850

August 31, 2020

	As p	reviously reported	Adjustment	Restated amount
Balance sheet Deferred revenue – capital assets Net assets Income statement	\$	- 575,706	\$ 320,353 (320,353)	\$ 320,353 255,353
Amortization of deferred revenue – capital assets	\$	-	\$ 22,450	\$ 22,450

15. Comparative figures

During the 2021 fiscal year, the Organization reclassified and additional \$20,000 relating to a restricted donation (see note 10). The current and prior year's statement of fund balances has been adjusted to reflect the reclassification from unrestricted to restricted. There is no change on the total fund balances or net assets as at August 31, 2021 and August 31, 2020 as a result of the reclassification.

Notes to Financial Statements - cont'd

Year ending August 31, 2021

16. Grant funding

	2021	2020
Government	\$ 158,876	\$ 110,846
Charities	147,766	109,273
Corporate	51,399	36,209
Service Clubs – non profit	7,635	3,765
Fundraising	500	-
	\$ 366,176	\$ 260,093